



BELLFLOWER UNIFIED SCHOOL DISTRICT

Standard of Excellence; Nothing Less

Bellflower Middle/High School

15301 S. McNab Avenue • Bellflower, California 90706

(562) 920-1801 • FAX (562) 804-2387

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Dear Parents/Guardians:

Occasionally, we receive requests for an individual student's academic records from a college or from other agencies. Academic records include a variety of student achievement credits. In order for the school to process this request, we must have your written authorization.

If you desire the school to release your student's academic records, please sign the authorization below and return to the school as soon as possible. This will enable the school to provide records in a timely manner. If no signed release is on file, requests for records from colleges and other agencies will not be granted.

If you have any questions, please call the High School Guidance Office.

Sincerely,

Mr. Michael Lundgren
Principal, Bellflower High/Middle School

STUDENT

NAME _____

I request that Bellflower High School release my student's academic records for review by the college or agencies requesting this academic information as indicated below.

_____ Please honor **all** requests for academic records from colleges or any other agencies requesting this information.

_____ Please honor requests for academic records for colleges only.

_____ Please honor requests for academic records only for colleges or agencies listed below.

Parent Signature

Student Signature

Date

Date